**NAVAJO NATION DIVISION OF ECONOMIC DEVELOPMENT**

**INVITATION FOR BIDS**

**BID NO. 23-07-3099SB**

The Navajo Nation Division of Economic Development (DED) is soliciting sealed Request for Proposals (RFP) from qualified prospective to provide janitorial services for the Karigan Professional Office Complex.

Proposal inquiries or questions should be directed to:

Division of Economic Development

ATTN: Joe Clyde, Jr., Building Maintenance Supervisor

Post Office Box 663

Window Rock, Arizona 86515

Phone: (928) 871-6544.

The proposal requirements shall be available for pick-up during regular working hours (DST) beginning August 14, 2023 through August 16, 2023 at the DED-Administration, Karigan Professional Office Building, 100 Taylor Road, St. Michaels, Arizona 86511 (2nd Floor).

The seal proposal shall contain (1) original and two (2) copies.

Bid packages shall be delivered to the DED-Administration located on the second floor of the Karigan Professional Office Complex before 3:00 pm, Friday, August 25, 2023.

Faxed, e-mail, post marked, and unsealed bids will not be accepted. Bids received after the due date and time will not be accepted.

The DED reserves the right to reject any or all qualifications and to waive any informality in the qualifications received whenever such rejection or waiver is in the best interest of the DED-Administration.

The Navajo Business Opportunity Act, 5 N.N. C. § 201 et. seq. shall be applied in the selection process.